



UNIVERSITY OF CHAKWAL
SITUATION VACANT

Applications are invited from qualified individuals domiciled in the province of Punjab for appointment for the following posts/positions on regular/contract/TTS.

Sr. No.	Name of Post	Department	No. of Post (s)	Qualification & Experience	Age
1	Professor (BS-21)	Electronics Engineering	1	<u>Disciplines other than Engineering, Information Technology, Computing Sciences, Law and Art & Design</u>	35 to 50
		Mechatronics Engineering	1	(i) PhD in relevant Subject or equivalent qualification from an institute or a university recognized by HEC; and (ii) Fifteen years teaching or research or professional experience in a post graduate institute or university recognized by the HEC or national or international organization;	
		Petroleum & Gas Engineering	1	OR (i) Ten years post-PhD teaching or research or professional experience in a post graduate institute or university recognized by the HEC or national or international organization;	
		Electrical Engineering	1	and (ii) Fifteen research publications in the Journals recognized by Higher Education Commission out of which five publications shall be within last five years.	
		Chemistry	1		
		Physics	1		
		Botany	1	<u>Engineering, Information Technology and Computing Disciplines</u>	
		Mathematics	1	(i) PhD in Engineering or Information Technology or Computing or equivalent qualification from an Institute or University recognized by HEC; and (ii) Fifteen Years teaching or research experience in an Institute or College or University recognized by HEC or ten years professional experience in the relevant field in a National or International organization out of which five years shall be teaching experience;	
		English	1	OR (i) Ten years post PhD teaching or research or professional experience in an Institute or College or University recognized by HEC or National or International organization; and (ii) Fifteen research publications in the Journals recognized by Higher Education Commission or Pakistan Engineering Council out of which five publications shall be with in last five years.	
		Economics	1		
		International Relations	1		
		Islamic Studies	1		
		Urdu	1		
		Zoology	1	<u>Law</u>	
		Sociology	1	(i) PhD in Law or equivalent qualification from an Institute or University recognized by HEC; and (ii) Fifteen years teaching or research or professional experience in a postgraduate institute or university recognized by HEC or National or International organization;	
		Computer Science	1	OR (i) Ten years post-PhD teaching or research or professional experience in a post-graduate Institut or University recognized by HEC or National or International organization. (ii) Fifteen research publications in Journals recognized by Higher Education Commission out of which at least five publications must be within last five years.	
		Business Administration	1	OR (i) LLM or JD in Law (2nd division) or equivalent qualification from an Institute or University recognized by HEC; (ii) Seventeen years teaching or research or professional experience in postgraduate Institute or university recognized by HEC or National or International organization; and (iii) Fifteen research publications in Journals recognized by Higher Education Commission out of which at least five shall be within last five years.	
		Information Technology	1		
		Law	1		
		D-Pharmacy	1		
Physio Therapy	1				
Nursing	1				
Human Nutrition & Dietetics	1				

2	Associate Professor (BS-20)	Electronics Engineering	1	<u>Disciplines other than Engineering, Information Technology, Computing Sciences, Law and Art & Design</u> (i) PhD in relevant Subject or equivalent qualification from an institute or a university recognized by HEC; and (ii) Ten years teaching or research or professional experience in a post graduate institute or university recognized by the HEC or national or international organization; OR (i) Five years post-PhD teaching or research or professional experience in a post graduate institute or university recognized by the HEC or national or international organization; and (ii) Ten research publications in the Journals recognized by Higher Education Commission out of which four publications shall be within last five years.	35 to 50
		Mechatronics Engineering	1		
		Petroleum & Gas Engineering	1		
		Electrical Engineering	1		
		Physics	1		
		Botany	1	<u>Engineering, Information Technology and Computing Disciplines</u> (i) PhD in Engineering or Information Technology or Computing or equivalent qualification from an Institute or University recognized by HEC; and (ii) Ten Years teaching or research experience in an Institute or College or University recognized by HEC or Ten years professional experience in the relevant field in a National or International organization out of which Two years shall be teaching experience; OR (i) Ten years post PhD teaching or research or professional experience in an Institute or College or University recognized by HEC or National or International organization; and (ii) Ten research publications in the Journals recognized by Higher Education Commission or Pakistan Engineering Council out of which four shall be with in last five years.	
		Mathematics	1		
		English	1		
		Economics	1		
		International Relations	1		
		Islamic Studies	1	<u>Law</u> (i) PhD in Law or equivalent qualification from an Institute or University recognized by HEC; and (ii) Ten years teaching or research or professional experience in a postgraduate institute or university recognized by HEC or National or International organization; OR (i) Five years post-PhD teaching or research or professional experience in a post-graduate Institut or University recognized by HEC or National or International organization; and (ii) Ten research publications in Journals recognized by Higher Education Commission out of which at least four publications must be within last five years. OR (i) LLM or JD in Law (2nd division) or equivalent qualification from an Institute or University recognized by HEC; (ii) Twelve years teaching or research or professional experience in postgraduate Institute or university recognized by HEC or National or International organization; and (iii) Ten research publications in Journals recognized by Higher Education Commission out of which at least four shall be within last five years.	
		Urdu	1		
		Zoology	1		
		Sociology	1		
		Computer Science	1		
		Business Administration	1		
		Information Technology	1		
		Law	1		
		D-Pharmacy	1		
		Physio Therapy	1		
Nursing	1				
Human Nutrition & Dietetics	1				

3	Assistant Professor (BS-19)	Electronics Engineering	5	<u>Disciplines other than Engineering, Information Technology, Computing Sciences, Law and Art & Design</u> PhD in relevant Subject or equivalent qualification from an institute or a university recognized by HEC.	25 to 45	
		Mechatronics Engineering	4			
		Petroleum & Gas Engineering	3			
		Electrical Engineering	3			
		Chemistry	2			
		Botany	2			<u>Engineering, Information Technology and Computing Disciplines</u> PhD in Engineering or Information Technology or Computing or equivalent qualification from an institute or a university recognized by HEC.
		Mathematics	1			
		Economics	2			
		Islamic Studies	2			
		Urdu	2			
		Zoology	2			
		Sociology	2	<u>Law</u> (i) PhD in Law or equivalent qualification from an Institute or University recognized by HEC; OR (i) LLM or JD in Law (2nd division) or equivalent qualification from an Institute or University recognized by HEC; and (ii) Four years teaching or research or professional experience in postgraduate Institute or university recognized by HEC or National or International organization; OR (i) LLB (1st division) or equivalent qualification from an Institute or University recognized by HEC; and (ii) Six years teaching or research or professional experience in postgraduate Institute or university recognized by HEC or National or International organization.		
		Computer Science	2			
		Business Administration	2			
		Information Technology Department	2			
		Law	2			
		D-Pharmacy	2			
		Physio Therapy	2			
		Nursing	2			
		Human Nutrition & Dietetics	2			
Electronics Engineering	4	<u>Disciplines other than Engineering, Information Technology, Computing Sciences, Law and Art & Design</u> MS or M.Phil. (First Class) in relevant Subject or equivalent qualification from an institute or a university recognized by HEC. Note: An applicant having third division in academic career shall not be eligible, however, such applicant having the degree of Ph.D. in the relevant feild and has not more than one 3rd division in the entire academic career shall be eligible for the post.				
Mechatronics Engineering	3					
Petroleum & Gas Engineering	2					
Electrical Engineering	3					
Urdu	2					

4	Lecturer (BS-18)	Zoology	2	Engineering, Information Technology and Computing Disciplines MS or M.Phil. (First Class) in Engineering or Information Technology or Computing or equivalent qualification from an institute or a university recognized by HEC. Note: An applicant having third division in academic career shall not be eligible.	21 to 35				
		Sociology	2						
		Computer Science	2						
		Business Administration	2	Law LLB (First Class) or equivalent qualification from an Institute or University recognized by HEC. Note: The applicant having 3rd division in the academic career shall not be eligible.					
		Law	2						
		D-Pharmacy	2						
		Physio Therapy	2						
		Nursing	2						
		Human Nutrition & Dietetics	2						
5	Registrar (BS-20) (03 Years Tenure)	G E N E R A L A D M I N I S T R A T I O N	1	(i) Ph.D. in any discipline from an Institute or University recognized by HEC; and (ii) Eight years post qualification teaching or administrative or Professional experience in a Public or Private Institute or university recognized by HEC or Public Sector Organization. OR (i) MS or M.Phil. (2nd division) in any discipline or equivalent qualification from an institute or university recognized by HEC; and (ii) Ten years post qualification teaching or administrative or Professional experience in Public or Private Institute or university recognized by HEC or Public Sector Organization. OR (i) Master's degree or BS (2nd division) in any discipline from an institute or university recognized by HEC; and (ii) Twelve years post qualification teaching or administrative or professional experience in Public or Private Institute or university recognized by HEC or Public Sector Organization.	40-50				
				6		Treasurer (BS-20) (03 Years Tenure)	1	(i) Ph.D. in finance or commerce or accounting or auditing or economics from an Institute or University recognized by HEC; and (ii) Eight years post qualification relevant experience. OR (i) MS or M.Phil. (2nd division) in finance or commerce or accounting or auditing or economics or equivalent qualification from an institute or university recognized by HEC; and (ii) Ten years post qualification relevant experience. OR (i) MBA in finance or M.Com. or ACCA or ACMA or M.Se. in economics (2nd division) or equivalent qualification from an institute or university recognized by HEC; and (ii) Twelve years post qualification relevant experience.	40-50
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8	Additional Treasurer (BS-19)
9	Deputy Director (BS-18) (Purchase & Store)
10	Deputy Director (BS-18) (ORIC)
11	Assistant Controller (BS-17)
12	Computer Programmer (BS-17)
13	Assistant Director (Student Affairs) BS-17
14	Assistant Director (Purchase & Store) BS-17
15	Assistant Registrar (BS-17)
16	Assistant Engineer (BS-17)
17	Laboratory Engineer (BS-17)
18	Personal Assistant (BS-16)
19	Assistant (BS-16)
20	Computer Operator (BS-15)

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1	(i) MS or M.Phil. (2nd division) in finance or commerce or accounting or auditing or economics or equivalent qualification from an institute or university recognized by HEC; and (ii) Eight years post qualification relevant experience. OR (i) MBA in finance or M.Com. or ACCA or ACMA or M.Sc. in economics (2nd division) or equivalent qualification from an institute or university recognized by HEC; and (ii) Ten years post qualification relevant experience.	35-50
1	(i) MS or M.Phil. in Management Sciences or Social Sciences or Sciences or equivalent qualification from an institute or university recognized by HEC; and (ii) Three years post qualification relevant experience. OR (i) MBA or M.Com. or ACCA or ACMA or MSC (2nd division) in Economics or equivalent qualification from an institute or university recognized by HEC; and (ii) Five years post qualification relevant experience.	25-45
1	(i) MS or M.Phil. in any discipline or equivalent qualification from an institute or university recognized by HEC; and (ii) Three years post qualification relevant experience. OR (i) Master's degree or BS (2nd division) in any discipline or equivalent qualification from an institute or university recognized by HEC; and (ii) Five years post qualification relevant experience.	25-45
1	Master's degree or BS (2nd division) or equivalent qualification from an institute or university recognized by HEC.	21-35
1	Master's degree or BS (2nd division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or university recognized by HEC.	21-35
1	Master's degree or BS (2nd division) or equivalent qualification from an institute or university recognized by HEC.	21-35
1	MBA or M.Com. or ACMA or ACCA or MSc (2nd division) in Economics or equivalent qualification from an institute or university recognized by HEC.	21-35
1	MBA or M.Com. Or MCS or ACMA or ACCA (2nd division) or Master's degree or BS (2nd division) or equivalent qualification from an institute or university recognized by HEC.	21-35
1	(i) B.Sc. (2nd division) in Civil Engineering or equivalent qualification from an institute or university recognized by HEC.; and (ii) Registered with Pakistan Engineering Council as Engineer in Civil.	21-35
Electronic=2 Mechanics =2 Petroleum & Gas=2 Electrical=2 Computer Science=2	B.Sc. (2nd division) in Engineering or equivalent qualification from an institute or university recognized by HEC.	21-35
5	(i) Master Degree or BS (2nd Division) in English or Management Sciences or Computer Science or Sociology or Public Administration or Equivalent qualification from an institute or University recognized by Higher Education Commission and (ii) Five years' post qualification relevant experience.	21 to 35
2	(i) Master Degree or BS (2nd Division) in English or Management Sciences or Computer Science or Sociology or Public Administration or Equivalent qualification from an institute or University recognized by Higher Education Commission and (ii) Five years' post qualification relevant experience. of Microsoft Office.	21 to 35
5	(i) Bachelors degree (2nd Division) or equivalent qualification from an institute or University recognized by Higher Education Commission (ii) Three months computer training course or diploma in MS office from a Technical Education and Vocational Training Authority or any other recognized institute; and (iii) Forty words per minute of typing speed on computer in English OR (i) BCS (2nd Division) or equivalent qualification from an institute or University recognized by Higher Education Commission; and (ii) Forty words per minute of typing speed on computer in English	18 to 30

21	Sr. Clerk (BS-14)
22	Laboratory Supervisor (BS-13)
23	Jr. Computer Operator (BS-12)
24	Jr. Clerk (BS-11)
25	Store Keeper (BS-11)
26	Junior Store Keeper (BS-7)
27	Cook (BS-05)
28	Lab. Attendant (BS-01)
29	Computer Lab. Attendant (BS-01)
30	Bus cleaner (BS-01)
31	Security Guard (BS-05)
32	Chowkidar (BS-01)
33	Naib Qasid (BS-01)
34	Mali (BS-01)
35	Sweeper (BS-01)

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1	(i) Higher Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board (ii) Twenty Five words per minute typing speed on computer in English; and (iii) Proficient in M.S. Office or any other compatible office application And 5 years experience as Junior Clerk (BS-11).	18 to 30
Electronic=4 Mechanics=2 Petroleum & Gas=1 Electrical=1 Computer Science=1 Chemistry=1 Physics=1	DAE in the relevant field from a recognized Board; and Five years' post qualification relevant experience.	18 to 30
5	(i) Higher Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board; and (ii) Three months computer training course or a diploma in MS office from any recognized institute; and (iii) Forty words per minute of typing speed on computer in English OR (i) ICS (2nd Division) or equivalent qualification from a recognized Board; and (ii) Forty words per minute of typing speed on computer in English	18 to 30
12	(i) Higher Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board (ii) Twenty Five words per minute typing speed on computer in English; and (iii) Proficient in M.S. Office or any other compatible office application	18 to 30
2	(i) Higher Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board; and (ii) Twenty Five words per minute of typing speed on computer in English.	18 to 30
5	(i) Secondary School Certificate (2nd division) from a recognized Board; and (ii) Twenty Five words per minute of typing speed on computer in English.	18 to 30
1	Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board; and Two years post qualification relevant experience.	18 to 25
12	Secondary School Certificate (2nd division) with science from a recognized Board.	18 to 25
1	Secondary School Certificate (2nd division) with Computer science from a recognized Board.	18 to 25
2	Literate	18 to 25
2	(i) Ex-service man not below the rank of L/Naik or equal rank from forces; (ii) Not retired on medical or disciplinary grounds; (iii) Experience in security matters; and (iv) Two years are not passed after retirement; OR (i) Higher Secondary School Certificate (2nd division) or equivalent qualification from a recognized Board; and (ii) Height = 5' 6".	18 to 30
3	Literate, Height = 5' 6", Chest = 32" 34"	18 to 25
36	Secondary school certificate (2nd division) or equivalent qualification from a recognized Board.	18 to 25
2	Literate	18 to 25
3	Literate	18 to 25

Project Management Unit Posts under PC-1 of University of Chakwal

Sr. No.	Name of Post	Lump sum Salary/month	No. of Post (s)	Qualification & Experience	Age
1	Project Director/Manager	125,000	1	(i) B.Sc. (Second Division) Civil Engineering or equivalent qualification from an institute or University recognized by the Higher Education Commission; (ii) Registered with Pakistan Engineering Council; and (iii) Twelve years' post qualification experience in relevant field out of which four year experience shall be related to management of works.	35-50
2	Assistant Engineer	90,000	1	(i) B.Sc. (Second Division) Civil Engineering or equivalent qualification from an institute or University recognized by the Higher Education Commission; (ii) Registered with Pakistan Engineering Council as Engineer in Civil	35-50

3	Office Assistant	60,000	1	(i) Master's degree or BS (Second Division) in any Discipline or equivalent qualification from an institute or a University recognized by the Higher Education Commission; and (ii) Five years post qualification experience of Microsoft Office.	21-35
4	Office Boy/ Naib Qasid	25,000	2	Secondary School Certificate (Second Division) or equivalent qualification from a recognized board.	18-30
5	Driver	25,000	2	(i) Secondary School Certificate (Second Division) or equivalent qualification from a recognized board. (ii) Valid HTV/LTV vehicle license and public service vehicle driving license : and (iii) Five years post qualification driving experience.	18-30

GENERAL INFORMATION:

1. Only shortlisted candidates will be called for Test/ Interview.
 2. The prescribed application forms can be downloaded from University of Chakwal website: www.uoc.edu.pk.
 3. Candidates for the post of Professor & Associate Professor are required to fill the application form in MS Word and submit three copies of CV and attested copies of testimonials in both hard and soft form (CD/DVD). whereas, the applicants applying for all other posts shall submit one hard copy of above mentioned documents, complete in all respects.
 4. Candidates applying for more than one post shall submit separate application with necessary documents, complete in all respects.
 5. Foreign degree holders must provide equivalence certificate issued by the HEC.
 6. Application fee (non-refundable) of **Rs. 3000/- for BPS-20 & above, Rs. 2000/- for BPS-17 to 19, Rs. 500/- for BPS-16 and Rs. 300/- for BPS-06 to 15** must be paid in favor of the Treasurer, University of Chakwal, in form of Bank Draft.
 7. Two most recent passport size photographs (Blue Background) should be affixed on each application.
 8. Candidates already in service of a Government / Semi Government Department or an Autonomous Body shall apply through proper channel by the due dates; otherwise their applications shall not be entertained.
 9. As per Govt. policy, General Age Relaxation for Males upto 05 years and for Females upto 08 years in upper age limit is allowed for not-teaching positions.
 10. Applications on prescribed form complete in all respect along with necessary documents must reach to the office of the Deputy Registrar upto 14-04-2021. Applications received after the last date will not be entertained; even if posted before the closing date.
 11. No application shall be received by hand & Incomplete applications shall not be entertained.
 12. The University reserves the right to increase or decrease the post(s) according to the need of the University and reserves the rights not to fill/ withdraw any post without assigning any reason.
- Note:** Contents of the advertisement are in line with Statutes, Rules & Regulations, error & omission, if any, shall be rectified in accordance with "The University of Chakwal Employees (Appointment, Terms & Conditions of Service) Statutes, 2021".

(Ali Hussain Naqvi)
Registrar
Phone # 0543-540624-602003
Website: www.uoc.edu.pk