



# UNIVERSITY OF CHAKWAL

## DEPARTMENT OF English

Email: department.english@uoc.edu.pk

NO: UOC/ENG-24/182

Dated: 25/07/2024

Additional Director

QEC

With reference to your letter UOC/QEC-1/24/53 dated July 1, 2023. The corrective action status of Implementation Plan in the light of Executive Summary of SAR English mentioned.

### Status of Corrective Actions of Department of English

S. No.	AT Findings and Recommendations	Corrective Actions	Status	Remarks
01	The department doesn't have any clerical staff to assist HoD and faculty members.	We recognize the need for clerical support within the department. We have initiated the process to request additional clerical staff to assist the HoD and faculty members with administrative tasks, ensuring smoother operations and better support.	In Progress	Done
02	The department doesn't have any notified Program Coordinator for the program.	Program Coordinator has been notified and to oversee and manage the programs effectively.	Implemented	Done
03	The department doesn't have any language lab to cater to the needs of language learning of the students.	The establishment of a language lab within the department will be prioritized. A proposal has been forwarded to the authority concerned for consideration.	Implemented	Done
04	The department doesn't have consultancy hours for the students to get academic help from the teachers.	Consultancy Hours have been introduced.	Implemented	Done
05	The department has never offered any Faculty Development Program to improve the qualifications of its faculty members.	We acknowledge the lack of faculty development programs in the department. Moving forward, we will implement regular Faculty Development Programs aimed at improving the qualifications and skills of our faculty members.	In Progress	Done
06	The department doesn't have regular faculty members who are employees of UoC. The teachers serving in the department are on employees of Higher Education Department and they all are on deputation.	While our current faculty members are on deputation from the Higher Education Department, we will work towards ensuring stability and continuity till the appointment of permanent faculty which is in process.	In Progress	Done

Chairman's Comments


Most of the targets are already achieved. Hopefully, the rest of the things would be achieved with the passage of time.


Name and Signature

QEC Comments


Overall the Department has good performance.

Name and Signature

Dr. Saqib Mahmood - 

  
Date 31/07/2024  
Department of English

Chairman  
Department of English  
University of Chitral

  
Additional Director  
Quality Enhancement Cell  
University of Chitral